Data Essentials: Data Utilization and Data Visualization

Please indicate to what degree you feel your organization meets these objectives to help make data accessible and useful for all staff members. We encourage honest answers that will help shape goals for improvement.

For each question, circle one answer: 1 is "Little to None" 3 is "Improving" and 5 is "Most of the Time"

SECTION 1: REPORTING AND USING DATA EFFECTIVELY

1. Does your program regularly use reports to generate discussion and solicit feedback from staff and stakeholders?	1	2	3	4	5
2. Are a variety of data visuals used to show program data in easily understood and digestible forms?	1	2	3	4	5
3. Is feedback on reports and presentations welcomed from various audiences?	1	2	3	4	5
4. Do individuals across multiple disciplines collaborate to develop reports and presentations that represent the program's story through appropriate data points and visual aids?	1	2	3	4	5

SECTION 2: DEVELOPING DATA DISSEMINATION PLANS

5. Does your program routinely use data dissemination plans to provide a marketing structure for content included in reports or presentations?	1	2	3	4	5
6. Does your program disseminate reports and presentations to update staff on program progress?	1	2	3	4	5
7. Does your program disseminate reports and presentations to update stakeholders on program progress?	1	2	3	4	5
8. Does your program create each presentation or report uniquely for its target audience, using the most recent and relevant primary and secondary data available?	1	2	3	4	5

SECTION 3: CREATING MULTIPLE FORMATS TO SHARE PROGRAM DATA

9. Are quality assurance and quality control standards routinely used to maintain data quality and integrity?	1	2	3	4	5
10. Are data teams routinely used to provide ongoing data collection monitoring?	1	2	3	4	5
11. Is the PDSA Cycle routinely used to improve and maintain program quality?	1	2	3	4	5
12. Does your program develop data collection manuals to increase data literacy?	1	2	3	4	5